

Notice to Enrollment Cancellation Policy



All parents are required to acknowledge acceptance of the North Star Cancellation policy. Notification/Acceptance of the cancellation policy is complete upon submitting registration for enrollment.

North Star Academy of Dance requires notice to be submitted by the 15th day of the month to cancel a student's enrollment/dropping a class(es). Please do NOT email a request to cancel enrollment. All cancellation requests must be submitted through our website (see URL at end of page). The notification allows North Star to make the necessary adjustments to the classes caused by the cancellation. Adjustments may apply to closing a class, combining a class, advancing the waitlist, and modifying recital dances. All of which requires time & effort from our staff.

If the notification to cancel enrollment is after the 15th of the month, the account will be charged the normal tuition amount for the upcoming month. **NO refunds** will be allowed. Students have the option to move to a different class until they reach the end of their enrollment, if they have scheduling conflicts with the class being dropped.

Adhering to our cancellation policy allows for proper planning to be made so that the impact on the class, students and teachers, can be managed efficiently and hopefully without disruption. Kindly adhere to this policy if you need to submit a cancellation. We are a small business, and this policy protects us from incurring immediate financial losses. Thank you.

ALL Notifications to Cancel Enrollment must be submitted online through our website: <https://www.northstaracademyofdance.com/classchangerequest>